

ENGLISH · ADULT REFERENCE

# School Library — Setup & Management

From tired room to vibrant reading hub

## What makes a library actually used

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## Book selection — what to buy

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**Organisation — by genre, not by age**

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**Lending systems**

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**Library volunteers and pupil librarians**

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### Refresh cycles

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### Common library problems

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## Library refresh checklist (over a term)

- Audit current stock — what proportion is post-2015?
- Identify £500-£1000 for new book purchase
- Buy 100+ new books (mix of genres)
- Create face-out displays for new books
- Set up pupil librarian programme
- Open the library for family visits one afternoon a term
- Get rid of 50+ worn / dated / unloved books
- Children survey — what do they want? What do they like?
- Reorganise into genres, not by age band
- Add comfy seating (beanbags, cushions, kid-armchairs)
- Brief class teachers on weekly library use
- Plan first author visit within 6 months

