

YEAR TRANSITIONS · Y6 / GRADE 6

Transition Day — Running Plan

Simulating secondary in primary

About this day

The day's purpose



Sample timetable — using primary classrooms

Setting up the day

Things that go right



Things that go wrong (and how to handle)

The debrief

Setup checklist (1 week before)

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|--|---|
| ■ Confirm room availability for the day | ■ Brief all adults playing 'subject teachers' (30 min meeting) |
| ■ Print timetables for each child | ■ Print room names on doors |
| ■ Put up corridor signs | ■ Prepare each subject's 45-min lesson |
| ■ Brief lunchtime / break supervisors | ■ Prepare debrief questions |
| ■ Prepare contingency for children who shut down (home base) | ■ Send brief to parents (so they're not surprised by the unusual day) |

