

CLASSROOM MANAGEMENT · ALL YEAR GROUPS

Class Register

Attendance record — weekly

Attendance codes (sample)

Adapt to your school's system

- / (forward slash) = present
- O = absent (reason unknown)
- M = medical appointment
- H = authorised holiday
- U = unauthorised absence
- L = late (arrived after register)
- Always check your school's mark-book key — codes vary by MAT / district

