

PARENT COMMUNICATION · ALL GRADES

# Friday Round-Up

Send home with each child

## Why a printed sheet?

Email newsletters reach the parents who are already engaged. A physical sheet that the child takes home reaches everyone — including families who don't check email regularly, EAL families, families with limited tech access. It also gives the child a physical artefact to talk about. 'What did you do this week?' is hard. 'Tell me about the food chain you learned about — it's on this sheet' is easy.

### Template

[CLASS NAME] — Friday Round-Up — [date] This week, I learned about: ■ In English:  
 \_\_\_\_\_ ■ In Maths: \_\_\_\_\_ ■ In Topic:  
 \_\_\_\_\_ My favourite moment this week was: [CHILD WRITES — 1 line]  
 \_\_\_\_\_ I'm proud of myself this week because: [CHILD WRITES —  
 1 line] \_\_\_\_\_ This weekend, ask me about: • [Teacher fills in 2-3  
 conversation starters] • \_\_\_\_\_ •  
 \_\_\_\_\_ Next week we'll be: [Teacher fills in — 1 line] Useful dates: •  
 \_\_\_\_\_ • \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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## How to use

1. PRINT in batches. Run off 30 copies on Monday for the week's round-up.
2. CHILDREN FILL IN their parts on Friday afternoon. 5 minutes. Good reflection activity.
3. YOU FILL IN your parts in the morning while children are in assembly. Or pre-print so it's ready.
4. SEND HOME in book bags. Some teachers also email a photo of the blank version so digital families can see.
- 5.



ENCOURAGE PARENTS to actually use the conversation starters. Note in welcome pack: 'Ask the questions on the round-up — they unlock so much more conversation than 'how was school?'

## Variations

<p><b>Picture-based for younger</b></p> <p>Children draw their favourite moment instead of writing. Works brilliantly for K-Y1.</p>	<p><b>Achievement focus</b></p> <p>Add a 'I worked really hard at...' section. Builds self-awareness of effort.</p>
<p><b>Friend focus</b></p> <p>Add 'A kind thing I did for someone this week was...' Builds prosocial reflection.</p>	<p><b>Question of the week</b></p> <p>Include a class question for parents to discuss with children at home. 'Who's your favourite character from a story and why?'</p>

